

Forest Charter School

Charter Council Meeting Minutes—September 15, 2009

**Tuesday, September 15, 2009
4:30 p.m.
10775 Pioneer Trail, Suite 101
Truckee, CA 95959**

Council Members:

Larry Homan, Chair-Community Member
Nancy Markson, Co-Chair/ES Representative
Linda Hill, ES Representative
Sandy Saccomanno, Parent Representative
Sue Barnickol, Parent Representative
Pam Barram, Parent Representative
Kathy Rodrigue, Parent Representative
Nancy Nobles, Secretary

Minutes

Present: Larry Homan, Sandy Saccomanno, BJ Hatcher, Paul Simoes Nancy Markson, Linda Hill, Pam Barram, Peter Sagebiel, Debbie Ayala-Carter, Janice Eggers, Nancy Nobriga, Rosemary Dixon, Swenja Ziegler and Nancy Nobles

Absent: Kathy Rodrigue, Sue Barnickol,

1. **Call to Order:** 4:35 pm
2. **Pledge of Allegiance**
3. **Action: Approval of August 18, 2009 Minutes**

Linda Hill made the motion to accept the Minutes from August 18, 2009. Sandy Saccomanno seconded.

Ayes: All Nays: None Abstain: None

4. **Action: Approval of August 18, 2009 Special Agenda Minutes**

Pam Barram made the motion to accept the Minutes for the August 18, 2009 Special Agenda. Sandy Saccomanno seconded.

Ayes: All Nays: None Abstain: None

5. Action: Adoption of the Agenda

Sandy Saccomanno made the motion to adopt the Agenda and move the closed session to the end of the meeting. Linda Hill seconded.

Ayes: All

Nays: None

Abstain: None

6. Discussion: Other

Linda Hill introduced Truckee ES Nancy Nobriga and two Truckee parent visitors, Rosemary Dixon and Swenja Ziegler

7. Information: Student Achievement – BJ Hatcher

Linda Hill made a motion to move item #7 until later in the meeting when BJ Hatcher arrives. Sandy Saccomanno seconded.

BJ reported that there was “great news,” FCS met API growth by 6 points. He said that FCS showed improvement in math.

FCS had not made the AYP for the past three years but did this year. The reason for the change is probably due to the fact that SED (Socio-Economically Disadvantaged) numbers have gone down.

Peter acknowledged BJ for all that he does to organize the FCS student testing (STAR, CAHSEE, etc.)

8. Information: TTUSD On-going Update – Peter Sagebiel

Peter reported that Superintendent Holly Hermansen has said that the next strategy will be to meet with TTSUD and re-negotiate the MOU. The money due from TTSUD continues to be a priority, especially with recent budget cuts.

9. Information: G.R.A.S.P. Update (Governance, Renewal, Assessment, Strategic Planning) – Peter Sagebiel

Peter reported that FCS continues to be involved with the GRASP grant. The next step is the upcoming meeting with attorneys from MYM on September 28th. Administrators Peter Sagebiel, BJ Hatcher, Paul Simoes, Debbie Carter and Jan Jablecki, Executive Director of Camptonville Academy will attend the morning session. The afternoon will be attended by the administrators and Council members. Peter explained that if Council members aren't available for the entire afternoon they are welcome to attend a portion.

10. Information: FCS Foundation Update – Debbie Carter

Debbie asked that the foundation update be tabled until the next meeting because there was no new information.

11. Information: Special Education staff substitute – Peter Sagebiel

Peter presented information on the new, long term substitute, Alex Fernberg. She was hired for the special education program while Elyse Raupp is on maternity leave. Alex is a veteran educator with a private practice.

12. Information: 2009/10 Budget Update – Debbie Carter, Peter Sagebiel

Debbie presented an overhead projected version of the Charter Council Budget Summary.

Peter added that the budget changes weekly and that FCS needs to continue to act conservatively. He explained that FCS had seen many cutbacks this year including: no employee raises, restructure of teacher per student pay, restructuring of office staff and no replacement of an administrator position in June, 2008.

Debbie will present to the Council the first interim budget at the October meeting.

13. Information/Action: Approval of Field Trips – Debbie Carter

Debbie asked the Council to approve two field trips:

- Three day science camp; October 13-16th; Canteen Time; grades K-12; overnight; zip line; tree course; Camp Augusta

Pam Barram made the motion to approve the science camp field trip. Sandy Saccomanno seconded.

Ayes: All Nays: None Abstain: None

- Global Studies Academy; Synergia Ropes Course; September 25; grades 9-12

Sandy Saccomanno made the motion to approve the rope course field trip. Nancy Markson seconded.

Ayes: All Nays: None Abstain: None

14. Information: Global Studies Academy Costa Rica Field Trip – Debbie Carter

Debbie presented to the Council the itinerary for the proposed field trip to Costa Rica by the Global Studies Academy. ES field trip coordinators, Jen Homan and Josh Miller will attend the October council meeting to make a complete presentation.

15. Information: FCS Response to the H1N1 Virus – Peter Sagebiel

Peter presented to the Council FCS's plan to have information available to students and parents. Information has been posted on the website, in the newsletter and brochures are available at each site. FCS wants to be proactive so that families have the correct information. Students have been encouraged not to attend school classes and to default to a home school day when

sick and to follow the criteria set out by the health department. At this time FCS has not seen a large impact in absences.

16. Information/Action: Medical Administrative Activities (MAA) funds – Peter Sagebiel

Peter explained that there are funds available from the government but that the paperwork is tedious. The business, NMAS will help with applying for FCS funds available through MAA at a cost of 7%. If no funds are received no payment will be due.

Sandy Saccomanno made a motion to approve entering into a contract with NMAS to help with applying for MAA funds. Linda Hill seconded.

Ayes: All Nays: None Abstain: None

17. Information/Action: Finding From the County Over-site visit – Peter Sagebiel

Peter reported that the County over-site visit in May of 2009 was a good process. FCS was mostly compliant and that most of the areas that needed attention were already in progress.

No action was needed.

18. Information/Action: Approval of Special Education Credit Card; Resolution #0910-015-0104 – Debbie Carter

Debbie requested approval from the Council for a credit card for Jeff Kirishian, Charter Co-op Director of Student Services.

Pam Barram approved resolution #0910-015-0104, a credit card for Jeff Kirishian. Sandy Saccomanno seconded.

Ayes: All Nays: None Abstain: None

19. Action: Consent Agenda – Debbie Carter

Pam Barram made the motion to approve the Consent Agenda new contracts and warrants. Sandy Saccomanno seconded.

Ayes: Five Nays: None Abstain: None

20. Information: Director's Update – Peter Sagebiel

- **Truckee K-5 classes:** Friday block classes; great attendance; lots of excitement
- **Co-ops (PACE, Foresthill):** The co-ops are all going extremely well with full enrollment, teachers and students settling in to the new school year; everyone is happy with the new sites; there are approximately 50 new students because of the co-ops.
- **Online classes:** Steve Ross is working on finding the best programs; classes offered : algebra 1, computer literacy, creative writing; these classes are offering greater flexibility for students

- **A-Plus Conference:** Monterey; end of October; Debbie, Peter, Steve Ross and Gina Holbrook attending
- FCS Technology Coordinator, Steve Ross will be presenting at the A-Plus Conference
- **Charter Council elections:** Janice Eggers will be the new ES representative with Nancy Markson stepping down; Gary Wright is the new community representative; there is a Foresthill parent interested; still looking for Nevada City/Grass Valley parents
- **Other:** The last staff development went very well; break-out sessions focused on what it means to be a 21st century student; juggler and motivational speaker Barry Friedman spoke; the goal is to have staff development at every staff meeting this year

21. Discussion: Future Agenda Items

- Fundraisers (cards)
- Sexting (internet, texting, Facebook, tech tips)
- Form 700

22. Discussion: Reminder of Future Meetings

- 2009: October 13, November 17
- 2010: January 19, February 23, March 23, April 20, May 18, June 15

23. Action: Adjourn at 6:04 PM

Sandy Saccomanno made the motion to adjourn. Linda Hill seconded.

Ayes: All

Nays: None

Abstain: None

Respectfully submitted:

Nancy Nobles, Secretary

Date

Charter Council Approved:

Larry Homan, Chair

Date

Nancy Markson, Co-Chair/ES Rep.

Date